

**Agenda**  
**Baraboo District Ambulance Commission**  
**Remote/Virtual Meeting**  
**No in person access available**  
**Baraboo, WI 53913**  
**Wednesday, April 8, 2020 at 7:00 PM**

- Notice to -

Commissioners: Karl Berna, David Dahlke, Dave Kitkowski, Heather Kierzek, Robin Meier, Joel Petty, Randy Puttkamer, Tim Stieve, Tim Stone, Terry Turnquist, Phil Wedekind

Others: Wayne Maffei, Nicole Marklein, Dr. Manuel Mendoza, Mayor Palm, Kennie Downing, Pat Mannix & Sarah Wroblewski (Andres Medical Billing), James Newlan (Camp Douglas), Linda Henning (Pardeeville), Local Media

*The Baraboo District Ambulance Service is holding the Commission Meeting virtually via conference call to help protect our community from the Corona virus (COVID-19) pandemic and to comply with the State of Wisconsin's "Safer at Home" Order. Commission Members will be participating remotely, will have the ability to hear all Commission Members during the meeting, and will have all documents relevant to the agenda accessible by email. Any vote taken by the Commission will be by roll call vote.*

The public may access the open session portion of the meeting in the following ways:

1. Due to space limitations and social distancing requirements, attendance in person is not available
2. Attend remotely: Members of the public may listen to the meeting live via phone/computer by calling (262) 220-7112 Conference ID: 587 496 527# (all numbers and symbol should be entered)
3. Written comments: members of the public must send written public comments on agenda items to Commission President David Dahlke at [djdahlke@yahoo.com](mailto:djdahlke@yahoo.com) These comments will be distributed to other Commission Members and may be read during the "public invited to speak" section of the agenda.

**Call to Order & Roll Call**

1. Note compliance with the Open Meeting Law
2. Adoption of agenda
3. Approval of previous minutes

**Public Comments** – In lieu of voiced public comments, correspondence received from the public may be read by Commission President David Dahlke

**Reports**

- Legal Counsel Report

Posted by: \_\_\_\_\_

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo District Ambulance Service at 121 5<sup>th</sup> Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.

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- Treasurer/Financial Report
- HR Report
- President's Report
- Interim Chief's Report
- Transition Committee
- Report on IT options

**Consent Agenda**

Recommendations from the Finance Ad Hoc Committee:

- Approve check details and online payments for February 16-March 28, 2020 in the amount of \$164,436.36
- Approve write offs of patient accounts and apply amount to 2019

**Presentation:**

Presentation by Andres Medical Billing, followed by Commissioner questions and discussion.

**New Business**

1. Approval of agreement with Andres Medical Billing
2. Approval of Business Associate Agreement with Andres Medical Billing
3. Discussion and possible action for listing of vehicles on Wisconsin Surplus
4. Discussion and possible action regarding billing agreements
  - a. Pardeeville
  - b. Camp Douglas
5. Schedule Special Meeting of the Members

**Commissioner Comments & Future Agenda Items**

Next Meetings

- Commission Meeting
- Special Meeting of the Members

**Adjournment**

Posted by: \_\_\_\_\_

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